

Documents for Examinations Interviews Candidate - Clergy – CRE-Temporary Supply)

It is Salem Presbytery's practice that everyone seeking membership in the presbytery undergo an examination as to their knowledge of bible, theology, polity and worship and sacraments. The actual examination will vary based on the person's experience and the circumstance of ministry. The COM Task Force on Examinations conducts this examination and acts on behalf of Salem Presbytery except for those who are candidates for ordination who may be asked additional questions on the floor of Presbytery.

Required documents shall ordinarily be in the hands of the Examinations Task Force **TWO WEEKS PRIOR** to their meeting. It is the responsibility of the PNC Commission on Ministry Liaison, in coordination with Presbytery staff, to ensure this material is received in a timely manner. Please submit all documents to Christine Ratledge <cratledge@salempresbytery.org> for distribution and confirm receipt. All except the PDP should be Word Documents, 12-point font. The Faith Journey and Personal Statement of Faith ([SEE INSTRUCTIONS HERE](#)) should be one page each with your name in the header.

Documents for your required review are found on the Presbytery website: <https://www.salempresbytery.org/examinations>. You are asked to complete and return (1) the Background Check Release Form which can be found at ([CLICK HERE](#)), (2) page 2 of Appendix C of the Sexual Misconduct Employment Questionnaire ([CLICK HERE](#)), (3) Appendix D - Acknowledgement and Receipt of the Sexual Misconduct Policy ([CLICK HERE](#)), and (4) Completion of Congregation U Training ([CLICK HERE](#)) evidenced by certificate of completion

All PC(USA) Ministers (Ordained) - transferring to Member Roll of Salem Presbytery

1. One page Faith Journey
2. One page Personal Statement of Faith ([SEE INSTRUCTIONS HERE](#))
3. PDP (if not already provided) (retired ministers only if serving as Transitional)

Candidates for Ordained Teaching Elder

1. One page Faith Journey
2. One page Personal Statement of Faith ([SEE INSTRUCTIONS HERE](#))
3. Sermon Manuscript to be Preached at the Examinations meeting
4. If this sermon is a Seminary-based sermon and an Exegesis Paper was required, also submit the Exegesis Paper
5. PDP (if not already provided)

Salem Candidates for Commissioned Ruling Elder (CRE)-

1. One page Faith Journey
2. One page Personal Statement of Faith ([SEE INSTRUCTIONS HERE](#))
3. PDP or similar resume list of schools attended and degrees earned
4. Sermon manuscript of a sermon you have preached

Others (CRE's from other Presbyteries, non PC(USA) ministers and those in validated ministries)

1. One page Faith Journey

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2. One page (12 font) Statement of Faith ([SEE INSTRUCTIONS HERE](#))
3. PDP or similar resume including list of schools attended and

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- degrees earned
4. If a CRE, Letter of endorsement from the CRE Liaison Sub-Committee
 5. If a CRE, Session Minutes of session endorsement by the home church of the person applying
 6. Proof of ordination or denominational affiliation if other than PC(USA)
 7. Sermon manuscript of a sermon you have preached